

WYCLIFFE MODIFICATION APPLICATION PROCEDURES

Form 1

No exterior modifications, additions or alterations, such as screen enclosures, swimming pools, hot tubs, shutters, roofing, **Exception:** (*Planting, including removal of plants, trees or shrubs are a district's responsibility only*), irrigation wells, walkways, patios, mail boxes, driveways, awnings, doors, windows, mail boxes, exterior painting, solar panels, generators, gutters, fencing, walls, lighting, underground propane tanks, satellite dishes or other exterior modifications or replacements shall take place in Wycliffe unless they are in compliance with Articles XII, XIII and XIV of the Wycliffe Community Association (WCA) Declaration of Covenants. The District, the Club (if property is adjacent to a golf course) and the WCA Modification Committee (MC) must approve any and all proposed exterior modifications prior to beginning work.

Should a Building Permit be required, a copy of the permit must be delivered to the WCA Office prior to starting work. Contact the WCA office at 561 .432.31 81 for additional information or clarification.

Approval Process:

- 1) Homeowner must obtain a Wycliffe Modification Application from WCA office.
- 2) Homeowner must submit completed Application Forms and all required documents and samples to WCA office.
- 3) The WCA office will contact the appropriate District for its review and action. The District will act expeditiously and return the Application and all required documents and samples to the WCA office.
- 4) If applicant's property is located adjacent to Golf Course property, the WCA office will contact the Club for its review and action. The Club will act expeditiously and return the Application and all required documents and samples to the WCA office.
- 5) The WCA office will then contact the MC for its review and action. The MC will act expeditiously and return the Application and all required documents and samples to the WCA office. Homeowner will be advised in writing of District, Club and MC actions.

I understand the requirements for making modifications at Wycliffe and know that approval of the requested modification by the District, Club and MC does not waive my responsibility to obtain a building permit when required nor does it guarantee the workmanship of any contractor I may hire. I understand that the District, Club and MC assumes no responsibility for safety, structural adequacy, mechanical, electrical or other requirements or whether the modification is free from flood hazards, unstable soil or complies with building codes, laws and regulations.

By signing this Form the Applicant agrees to the above requirements, accepts all liability and holds the H.O.A. District, the Club, the WCA and WCA Management Company harmless for any and all damages caused by this modification.

Signature

Date

4150 Wycliffe Country Club Boulevard, Wellington, FL 33449

Phone (561) 432 3181 Fax (561) 432 3183